



Date: \_\_\_\_\_

**ARCHIVE SERVICES**

**Subject: Access request to my foster family file**

\_\_\_\_\_  
Madam, Sir,

I wish to request access

To my integral RTF/RI file.

\_\_\_\_\_  
 To the following documents of my RTF/RI file:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I wish to obtain:

On site consultation in your establishment.

A printed copy by the mail.

Please provide me with a written confirmation upon reception of this letter as per section 2-1.04 of the collective agreement negotiated between FFARIQ and the MSSSS.

Sincerely,

Resources name and surname: \_\_\_\_\_

(Bold letters)

Resources name and surname: \_\_\_\_\_

(Signature)

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mail: \_\_\_\_\_